



Joy Lane Primary School Governance Body
Joy Lane Primary School, Oyster Bay Nursery & Oysters SRP (Autism)
A Love of Learning - for Life, for All

Joy Lane Primary Foundation School

Parent Governor Vacancy

Friday 23rd January 2026

Dear parent(s)/carer(s),

I am writing to inform you of a Parent Governor Vacancy for the role of Parent Governor on our Governing Board.

The role of the Governing Board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a Parent Governor

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good interpersonal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

The governing board is keen on candidates to have experience or skills in Business, Finance or Governance. However, all candidates with a passion for making Joy Lane the best it can be, will be considered.

Expectations of Governors

- Attendance at meetings
- Maintaining confidentiality
- Committing to training
- Visiting the school
- Their term of office

How to apply

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to clerk@joylane.kent.sch.uk by Friday 6th February 2026. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact clerk@joylane.kent.sch.uk.

Yours sincerely,

Ms D J Hines
Executive Headteacher

Mrs N Mattin
Chair of Governors



Chair of Governors: Mrs N Mattin
Executive Headteacher: Ms D J Hines
Head of School: Mr M Ashley-Jones



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<http://www.joylane.kent.sch.uk>



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