



# Joy Lane Primary School

*A Love of Learning, for Life, for All*

Oyster Bay Nursery & Oysters SRP (ASD)

Executive Headteacher: Ms DJ Hines

Head of School: Mr M Ashley-Jones

Monday 4<sup>th</sup> September 2023

## **Years 5 & 6 Mobile Phone Permission Letter**

Dear Parents and Carers,

We **do not encourage** children to bring mobile phones into school but completely understand why, as busy parents and carers, you may want your child to carry one if they walk to and from school independently or need them to communicate with you in the event of an emergency outside school. It is also important to make you aware that Joy Lane Primary School cannot claim insurance cover should they be lost or broken on the school site; therefore, children carry mobile phones at their own risk. I am sure the majority of parents and carers are aware that the children in Years 5 and 6 are permitted to bring mobile phones to school if the correct consent form has been completed.

Please note that all children should hand in their mobile phones on arrival at school at the main school office where children must also bring along their new application consent form, which is at the bottom of this letter. The mobile phones will then be securely stored and locked away in our main office; this complies with our Safeguarding procedures. Phones should also be collected from this point at the end of the school day.

**Please be aware that the paper consent must also come to school with your child immediately. If we do not receive an updated and signed consent form, then your child should not bring a mobile device to school.**

**Please may we also remind you that children's mobile phones must be switched off before they enter our school site and not turned it on until they leave our school site**

Of course, this mutual agreement between school and the pupils involves a lot of trust in that we must assume that the pupils use their phones appropriately at all times and only as a means of communication on their journey to and from school. If there is a report of any unkindness, which could be perceived as cyber bullying, we reserve the right to withdraw permission for that pupil to bring a mobile phone to school.

I know that concerns over the appropriate use of mobile phones is a national issue, as well as a local one; however, knowing how sensible our children are, it is important that they are fully aware of the dangers and legalities of what they can and can't access on their devices, so please have a dialogue with your child so that they understand how responsible they need to be when carrying or using a mobile phone.

If you have any further questions, then please do not hesitate to contact the school office and make an appointment to discuss this with either of us.

Yours sincerely

Ms DJ Hines  
Executive Headteacher and Designated Safeguarding Lead

*M Ashley-Jones*

Mr M Ashley Jones  
Head of School



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**MOBILE PHONE ON SITE APPLICATION**

I / We request that ..... (Child's name)

of ..... (Child's class) has a mobile phone in School.

There is a need for this because .....

.....

(Please indicate reason i.e. for emergencies on journey home from School.)

I understand that mobile phones must remain switched off on arrival and when exiting the Joy Lane Primary School site and at all times during the School day. My child is aware of this.

Parent / Carer Signature: .....

Executive Headteacher's signature for approval: .....

Date: .....