

# Parent Council Meeting

19th October 2023

## Attendees

Mark Ashley-Jones, Laura, Jess, Kat, Toni, Susanna, Fritha, Lauren

## Agenda

### Welcome

- Parent Council terms of reference provided
  - MAJ to update parent year groups of the council members

### Agenda Items

- Sensory circuit timings at 8.15am
  - Parents querying the timing - some can't get there, especially if there are other siblings in school.
  - MAJ - only time that can be fitted with the school day. Staff are not paid for their time. There is no real solution for this - children not to be taken out of the class for these, as defeats the point of them integrating well into class.
  - Parents are welcome to drive onto site to drop off for sensory circuits and then wait in the car until gates open for the rest of the school.
  - An explanation of the reason for the timings should be included on the letter to parents inviting them to sensory circuits and also on the sendco newsletter.
- Epi pen procedures - are all staff trained? Are there enough spare pens on site?
  - Some nursery staff were not trained on epipens last year.
  - MAJ to check all staff have done the epipen training, kitchen and lunchtime staff to be included.
  - Staff that are involved with children that need epipen have done additional webinar training. School has ordered replica epipen to train with.
  - MAJ to check how many epipens are on site and how many children require these - do staff know which children in which classes have these, in case of an unknown new anaphalatic allergy in a child?
  - Suggestion for 2 spare pens in each hall at lunchtime.
- Football cards being given out by school
  - The cards came free and were given out to classes in an administrative procedural error.
  - MAJ assured that this won't happen again.
- Sweets as incentives with Y4 times tables

- Not a policy in school to give out sweets
- Agreed that should not be sweet based incentives
- Homework
  - Y4 a lot more homework than last year - some parents don't understand the maths and cannot help their child
  - Suggested videos about the topics / methods - or a workshop for parents, links on website
  - The photos being shared on class dojo are very helpful
  - Link to white rose maths to be included when possible
- Heavy vehicles entering the building site on Vulcan Close during drop off and pick up
  - Some parents have seen vehicles mounting the pavement
  - There is a contact from the site, JM and MAJ met with him - he is trying to keep things out of school hours
  - Strict orders not to deliver during school hours
  - Suggestion they need a Banksman to ensure this is adhered to
- Dangerous parking
  - Parents to report to council dangerous parking
  - Suggestion to include link to report to the council in the newsletter
- Termly second hand uniform sales
  - Jess and Susana happy to help - Mrs Allen to liaise with them both
  - Make these every half term. Next one on the open afternoon - alongside the preloved christmas jumper sale - 24th November
  - Include in newsletter - uniform collection
- Parent council awareness in Newsletter
  - Include link to page on website to bring awareness
  - Not recruiting any new members

## AOB

- Positive feedback
  - Positive feedback provided for the transitions and settling into Reception and Y1
  - New y2 teacher very good
  - Positive feedback about across year house point challenges.
- Letter communication for parents of multiple children
  - Please can the office address which child the letter is referring to
- Payments for swimming
  - Need to be chased again

## Action Items

1. Update children year groups of PC members on terms of reference - MAJ
2. Sensory circuit timings to be explained in invitation letter and sendco newsletter - MAJ

3. EpiPen training and spare pens review - MAJ
4. White Rose maths links or possible maths workshop for parents to help with homework - MAJ
5. Nuisance parking report to council link for newsletter - MAJ
6. Termly secondhand uniform sales - Jess, Susana, Mrs Allen
7. Parent council newsletter link - MAJ

**Next meeting proposed 18th January 2024, 9am**