



*A Love of Learning - for Life, for All*

Oyster Bay Nursery & Oysters SRP (ASD)  
Executive Headteacher: Ms D J Hines  
Head of School: Mr M Ashley-Jones

September 2024

Dear Parents & Carers of **Pupils in Year 6**

**Year 6 Residential Trip to Marchants Hill – Sunday 18<sup>th</sup> May – Wednesday 21<sup>st</sup> May 2025**

Thank you for taking part in our virtual Information Evening where we presented a Powerpoint outlining what your child can expect from the residential visit. For Parents and Carers who were unable to attend the meeting, further information can be obtained on ClassDojo and also from the Centre's website: Marchants Hill ([pgl.co.uk](http://pgl.co.uk)).

We will, of course, be having a further information meeting to share the final itinerary and finer details (such as packing lists) nearer the time.

In order to proceed with the arrangements and final booking, we are now asking Parents and Carers to provide a £60 deposit via Arbor before Friday 27<sup>th</sup> September 2024 in order to secure a place. This will be deducted from the total cost of £395.

All parents and carers of pupils in Year 6 will receive an Arbor payment request for the residential trip. If we do not receive a deposit by the due date, your child's name will be removed from the payment request item and we will assume they are not attending the trip.

Please find below a schedule of instalments required to ensure the full amount of £395 is paid by the trip.

Instalment Number	Amount	Due Date
<b>1 (Deposit)</b>	<b>£60</b>	<b>Friday 27<sup>th</sup> September 2024</b>
<b>2</b>	<b>£70</b>	<b>Friday 25<sup>th</sup> October 2024</b>
<b>3</b>	<b>£70</b>	<b>Friday 29<sup>th</sup> November 2024</b>
<b>4</b>	<b>£70</b>	<b>Friday 31<sup>st</sup> January 2025</b>
<b>5</b>	<b>£70</b>	<b>Friday 28<sup>th</sup> February 2025</b>
<b>6</b>	<b>£55</b>	<b>Friday 28<sup>th</sup> March 2025</b>
	<b>TOTAL £395</b>	

Unfortunately, refunds cannot be made if, for any reason, you decide to withdraw your child from the trip. Our agreement with the trip provider requires us to pay all instalments directly to them.

If you have any queries, please do not hesitate to contact the School Office.

Yours sincerely,  
School Leadership Team