



# Joy Lane Primary School

*A Love of Learning, for Life, for All*

October 2021

Oyster Bay Nursery & Oysters SRP (ASD)

Executive Headteacher: Ms D J Hines

Head of School: Mr M Ashley-Jones

Dear Parents & Carers of Pupils in Year 6

## Year 6 Residential Trip to Caythorpe Court - Sunday 15<sup>th</sup> May – Wednesday 18<sup>th</sup> May 2022

We are extremely pleased at the positive response to our recent survey asking you to indicate your interest in the planned Year 6 Residential. We have now finalised the booking and in order to secure your child's place, we are now asking parents and carers to provide a £60 deposit via ParentMail before Friday 12<sup>th</sup> November 2021. This will be deducted from the total cost of £300.

All parents and carers of pupils in Year 6 will receive a ParentMail payment request for the residential trip. If we do not receive a deposit by the due date, your child's name will be removed from the payment request item and we will assume they are not attending the trip.

Please find below a schedule of instalments required to ensure the full amount of £300 is paid. We need to receive the set amount by the due dates; however, you have the option to pay more than the set amount or the balance in full.

Instalment Number	Amount	Due Date
1 (Deposit)	£60	Friday 12 <sup>th</sup> November 2021
2	£60	Friday 7 <sup>th</sup> January 2022
3	£60	Friday 4 <sup>th</sup> February 2022
4	£60	Friday 4 <sup>th</sup> March 2022
5	£60	Friday 1 <sup>st</sup> April 2022
	<b>TOTAL £300</b>	

Unfortunately, refunds cannot be made if, for any reason, you decide to withdraw your child from the trip. Our agreement with the trip provider requires us to pay all instalments directly to them.

We will be holding an Information Meeting in the New Year to share the final itinerary and schedule of events. In the meantime, please click [here](#) for information and a virtual tour of the buildings, lakes and extensive grounds.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

*M Ashley-Jones*

Mr M Ashley-Jones  
Head of School



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