

Parent Council Meeting Minutes 05.12.19

- Attendees: Mr Ashley Jones, Laura Stevens, Fritha Hassell, Chris Hidson, Lynsey Conacher, May Banbury
 - Apologies: Mrs Platt, Mel Keat, Helen Polley
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- **New members**
 - We welcomed May Banbury to the meeting as a new member of the Parent Council
 - Jessica Hyde will also be joining and is invited to the next meeting
- **Pre and Post School childcare booking system**
 - There are some disgruntled parents who are not happy about having to give 3 days notice for childcare arrangements
 - It was considered a reasonable time frame for bookings due to the increased hours and number of staff required
 - There will be an update in the newsletter this week reminding parents that this is not an unreasonable system when compared to private nurseries, childminders, clubs outside of school and other daycare options
- **Parentmail**
 - There still seems to be issues with payments and notifications on the Parentmail App
 - These can be resolved through Settings but not many parents are aware of how to do this
 - It was suggested that a step-by-step user guide is created to be sent out to all parents
 - A 2pm workshop is also an option for Parents needing more information
- **IT**
 - It seems that children are coming home having not been able to use computers at school due to a problem with logging in
 - This has been mentioned quite frequently by children from different year groups
 - It has also been fed back that pupils in years 5 and 6 are unable to access the ipad to update their Journey Books
 - It was suggested that there is a rota system for ipad usage
 - Mr Ashley Jones will speak to the person in charge of IT to resolve these issues
- **Christmas Performances**
 - There have been complaints from unhappy parents due to the lack of Christmas performances this year in years other than Oyster Bay Nursery and reception classes
 - It was agreed that this is probably due to the fact that it seems quite late notice and parents may have made arrangements to see their children perform
 - However as there are still lots of Christmas activities taking place for the children, it was agreed that this is not unreasonable and there are lots of other performances that take place throughout the school year
 - The key learning is that details and dates of events need to be given to parents early on in the term in order to manage expectations

- **Parking and engines running around the school gates**
 - Although parking around the school has always been a problem, the entrance at Vulcan Close has become a huge issue and the school has received complaints from the fire station
 - In addition people are leaving engines running which is an added health hazard
 - The school is in the process of producing signs requesting that drivers turn their engines off when parked
 - The school is also looking to increase the number of traffic cones around this entrance in order to prevent overcrowding and direct traffic to other entrances around the school

Next meeting date is Thursday 30th January at 2pm.