



Joy Lane Primary School

Learner Acceptable Use of Technology

Early Years and Key Stage 1 (0-6)

- I only use the internet when an adult is with me
- I only click on links and buttons online when I know what they do
- I keep my personal information and passwords safe
- I only send messages online which are polite and friendly
- I know the Joy Lane Primary School can see what I am doing online when using a computer or tablet
- I always tell an adult/teacher/member of staff if something online makes me feel unhappy or worried
- I will not bring software, disks or devices into school without permission i.e. Phone, Smart Watch, Tablet, etc.
- I can visit www.thinkuknow.co.uk and to <https://www.childnet.com> to learn more about keeping safe online
- I know that if I do not follow the rules:
 - *The device may be taken away and held in School in a safe place*
 - *I may not be allowed to use computers/devices*
 - The Executive Headteacher, Head of School or member of the Senior Leadership Team will be informed.
 - *Parents/Carers will be informed*
 - *For serious incidents, the Police may be notified*
- I have read and talked about these rules with my parents/carers



Joy Lane Primary School Acceptable Use of Technology Policy – Learner Agreement

I, with my parents/carers, have read and understood the Acceptable Use of Technology Policy (AUP).

I agree to follow the AUP when:

1. I use Joy Lane Primary School systems and devices, including cameras and gaming devices, both on and offsite
2. When I use my own equipment I will use the Joy Lane Primary School Community Ethos (Be Ready, Be Respectful and Be Responsible).

Name..... Signed.....

Class..... Date.....

Parent/Carers Name..... *(If appropriate)*

Parent/Carers Signature..... *(If appropriate)*

Date.....



Joy Lane Primary School Parental Acknowledgment

Learner Acceptable Use of Technology Policy

1. I, with my child, have read and discussed Joy Lane Primary School's Learner Acceptable Use of Technology Policy (AUP). I understand that the AUP applies to the use of the internet and other related devices and services, inside and outside of the setting.
2. I am aware that any internet and IT use using Joy Lane Primary School equipment may be monitored for safety and security reasons to safeguard both my child and the Joy Lane Primary School systems. This monitoring will be proportionate and will take place in accordance with data protection (GDPR), privacy and human rights legislation.
3. I understand that the Joy Lane Primary School will take every reasonable precaution, including monitoring and Kent County Council filtering systems, to ensure my child will be safe when they use the internet and other associated technologies. I understand that the Joy Lane Primary School cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.
4. I with my child, am aware of the importance of safe online behaviour and will not deliberately upload or add any images, video, sounds or text that could upset, threaten the safety of or offend any member of the Joy Lane Primary School community.
5. I understand that the Joy Lane Primary School will contact me if they have concerns about any possible breaches of the AUP or have any concerns about my child's safety.
6. I will inform the Joy Lane Primary School or other relevant organisations if I have concerns over my child's or other members of the Joy Lane Primary School community's safety online.
7. I know that my child will receive online safety education to help them understand the importance of safe use of technology and the internet – both in and out of Joy Lane Primary School.
8. I will support the Joy Lane Primary School online safety approaches and will encourage my child to adopt safe use of the internet and other technology at home.

Child's Name..... Child's Signature (*if appropriate*)

Class..... Date.....

Parents Name.....